



# Y B N UNIVERSITY

RAJAULATU, NAMKUM, RANCHI (Jharkhand)

Established by the Act. of Government of Jharkhand Act. 15, 2017

Gazette Notification No. 505, Dated 17 July 2017

As per Section 2(f) of UGC Act. 1956

Ref.No:YBNU/IQAC/08052022/001

Date:07/05/2022

## Notification

This is to inform all the members of IQAC that the meeting of the Internal Quality Assurance Cell (IQAC), YBN University scheduled to be held on 09<sup>th</sup> May 2022.

The Agenda for the meeting is as follows:

1. Review the minutes of previous IQAC meeting.
2. Action taken report on the discussion of the previous meeting.
3. Implementation of a Value-Based, Non-Commercial Meal Service for Non-Teaching Staff at YBN University
4. Department and faculty appraisal.
5. Student Induction Programme.
6. Accreditation and Quality Standards.
7. Faculty and Staff Development.
8. Curriculum Development and Revision.
9. Infrastructure and Facilities.
10. Research and Innovation.
11. Financial Review.
12. Any other item with the permission of chair.

  
Director IQAC, Director, IQAC  
YBN University, Ranchi  
YBN University, Ranchi



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## IQAC Members. YBN, University. Ranchi

Sl.No.	Name	Designation
1.	Hon'ble Vice- Chancellor	Chairman
2.	Shri Sanjay Tiwari, Deputy Registrar	Ex-officio
3.	Dr. Chandrajeet Kumar, COE, YBNU	Member
4.	Dr. Brajesh Kumar, Dean, SoC&M, YBNU	Member
5.	Dr. Sammikesh Roy, Dean School of Legal Studies, YBNU	Member
6.	Dr. Misfiqua, Assistant Professor, SOS, YBNU, Ranchi	Member (Society Representative)
7.	Mr. Dilip Kumar, Assistant Professor, School of Engineering and technology, YBNU, Ranchi	Member
8.	Dr. Srishti Dora, Assistant Professor, SOP, YBNU	Member
9.	Mrs. Diptishikha, Lecturer, TCN, Ranchi	Member
10.	Dr. Deepak Kumar, Director, Akriti Biotech Pvt. Ltd.	External Member
11.	Dr. B.K. Jha, Principal Scientist, ICAR-RCER	External Member
12.	Dr. Mahesh Kumar Gupta, Principal, JGTR, Ranchi	External Member
13.	Mr. Harsh Kumar	Student Representative
14.	Mrs. Anita Yadav, YBNU	Alumini Representative
15.	Dr. Kamal Kant Patra, Director- IQAC	Member Secretary

Regards

Director IQAC

YBN University Ranchi

Director, IQAC

YBN University, Ranchi

Campus: YBN University, Rajaulatu, Power Grid Road, Namkum, Ranchi-834010(Jharkhand)

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Ref.No.YBNU/IQAC/09052022/001

Date:09/05/2022

## Minutes of meeting

Minutes of meeting of IQAC members for the Year 21-22 was held on 9<sup>th</sup> May 2022 at 2.00 P.M. in meeting Hall, Administrative building of the university.

**Date: 09/05/2022**

**Time: 2.00 P.M.**

**Venue: Meeting Hall, Administrative Building, YBNU, Ranchi, Jharkhand**

The Director, IQAC welcomed all the members of IQAC and explained the reasons for calling meeting. Thereafter agenda items were taken up for discussion.

### AGENDAS DISCUSSED IN IQAC MEETING IS AS FOLLOWS:-

Sl.No.	Agenda	Proceeding/Discussion
01	To confirm the previous minutes of the meeting of IQAC.	The previous minutes of meeting of the IQAC were placed and approved by IQAC.
02	To report action taken on minutes of the meeting of previous IQAC meeting.	The action taken report of the minutes of the meeting of previous IQAC meeting were presented and approved by IQAC.
03	Implementation of a Value-Based, Non-Commercial Meal Service for Non-Teaching Staff at YBN University	Non-teaching staff constitute the backbone of university administration, maintenance, and operations. YBN University recognized this gap and resolved to address it through a sustainable, value-driven meal service that aligns with its mission of social equity and institutional care. A committee including administrative staff, finance officers, and HR representatives drafted an operational model. Meals were subsidized through a welfare fund, with

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		provisions for partial staff contributions to ensure sustainability.
04	To discuss the Department and faculty appraisal.	<p>IQAC Reviewed the process and criteria for department and faculty appraisal.</p> <p>Presentation of appraisal results and findings and also discuss areas of strength and areas needing improvement.</p> <p>Identify support and resources required for faculty development</p> <p>Explore strategies for enhancing departmental performance</p> <p>Discuss faculty recognition and rewards for outstanding contributions</p> <p>Set goals and action items for improving department and faculty performance in the upcoming year</p>
05	To discuss about the student Induction Programme.	<p>IQAC Reviewed the objectives and goals of the student induction program</p> <p>Presentation and assessment of the previous year's induction program</p> <p>Discussed feedback and suggestions from students, faculty, and staff regarding the program</p> <p>IQAC also Identify improvements or changes needed based on feedback and evaluations</p> <p>Review the schedule and activities planned for the upcoming student induction program</p> <p>Allocate responsibilities for organizing and coordinating the induction program</p> <p>Discuss ways to enhance the program's effectiveness in facilitating student integration</p> <p>Consider incorporating elements related to campus resources, support services, and university culture</p>
06	To focus on Accreditation and Quality Standards.	<p>Review the current accreditation status of the university (if applicable)</p> <p>Discuss progress made in meeting accreditation requirements and standards</p>

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		<p>Present any recent accreditation reports and feedback</p> <p>Identify areas where improvement is needed to meet accreditation criteria</p> <p>Discuss strategies and action plans to address accreditation-related challenges</p> <p>Share updates on any quality standards, guidelines, or frameworks applicable to the university</p>
07	To discuss about Faculty and Staff Development.	<p>Review the current faculty and staff development programs and initiatives</p> <p>Assess the effectiveness of existing professional development activities</p> <p>Present feedback and suggestions from faculty and staff regarding development programs</p> <p>Identify areas where additional training or support is needed</p> <p>Discuss strategies for enhancing faculty and staff skills, knowledge, and capabilities</p>
08	Curriculum Development and Revision.	<p>Review the current status of academic program curricula</p> <p>Discuss any changes in accreditation or regulatory requirements affecting curriculum</p> <p>Present feedback from faculty and students regarding the existing curriculum</p> <p>Identify areas where curriculum updates or revisions are necessary</p> <p>Discuss strategies for aligning curricula with industry trends and evolving educational needs</p> <p>Consider integrating experiential learning, interdisciplinary approaches, or international perspectives</p>
09	To discuss about Infrastructure and Facilities.	<p>Review the current state of university infrastructure and facilities</p> <p>Present updates on recent developments or construction projects</p> <p>Discuss any maintenance or renovation needs for</p>

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		<p>existing facilities</p> <p>Present feedback and concerns from students, faculty, and staff regarding infrastructure</p> <p>Identify areas where improvements are required for a conducive learning environment</p> <p>Consider accessibility and inclusivity in infrastructure planning</p> <p>Discuss sustainability initiatives related to university facilities</p> <p>Allocate resources and budget for infrastructure development and maintenance</p> <p>Review the timeline and priorities for infrastructure projects</p> <p>Consider technology upgrades or improvements in facilities</p>
10	Report on Financial Review.	<p>Present a financial report for the designated period (quarterly, annually, etc.)</p> <p>Review the allocation of financial resources to quality assurance activities</p> <p>Discuss the budgetary needs for ongoing and upcoming quality enhancement projects</p> <p>Present any significant financial challenges or constraints</p> <p>Explore opportunities for optimizing resource allocation</p> <p>Discuss funding sources for quality assurance initiatives (e.g., government grants, donations)</p> <p>Review financial controls and transparency measures in place</p> <p>Allocate funds for faculty and staff development programs, infrastructure upgrades, and other quality-related expenses</p>
11	Research and Innovation.	<p>Provide an overview of recent research activities and achievements at the university</p> <p>Present data on research funding, grants, and</p>

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		<p>collaborations</p> <p>Discuss the impact of research on the university's academic reputation and community engagement</p> <p>Review the university's innovation initiatives, including patents, technology transfer, and startups</p> <p>Share updates on research centers, laboratories, and facilities</p> <p>Discuss strategies for promoting a research culture among faculty and students</p> <p>Review policies and procedures related to research ethics and compliance</p> <p>Explore opportunities for interdisciplinary research and collaboration</p> <p>Allocate resources and support for research and innovation activities</p> <p>Discuss the dissemination of research findings through publications, conferences, and community outreach</p>
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Director IQAC,

YBN University, Ranchi

YBN University, Ranchi

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Ref. No. YBNU/IQAC/

Date:

## IQAC Members. YBN, University. Ranchi

Sl.No.	Name	Designation	Signature
1.	Hon'ble Vice- Chancellor	Chairman	
2.	Shri Sanjay Tiwari, Deputy Registrar	Ex-officio	
3.	Dr. Chandrajeet Kumar, COE, YBNU	Member	
4.	Dr. Brajesh Kumar, Dean, SoC&M, YBNU	Member	
5.	Dr. Sammikesh Roy, Dean School of Legal Studies, YBNU	Member	
6.	Dr. Misfiqua, Assistant Professor, SOS, YBNU, Ranchi	Member (Society Representative)	
7.	Mr. Dilip Kumar, Assistant Professor, School of Engineering and technology, YBNU, Ranchi	Member	
8.	Dr. Srishti Dora, Assistant Professor, SOP, YBNU	Member	
9.	Mrs. Diptishikha, Lecturer, TCN, Ranchi	Member	
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12.	Dr. Mahesh Kumar Gupta, Principal, JGTR, Ranchi	External Member	
13.	Mr. Harsh Kumar	Student Representative	
14.	Mrs. Anita Yadav, YBNU	Alumini Representative	
15.	Dr. Kamal Kant Patra, Director- IQAC	Member Secretary	

Regards

Dr. Kamal Kant Patra  
Director IQAC Director, IQAC  
YBN University, Ranchi

Copy to:

1. The Honorable Chancellor/Chairman/CEO
2. PA to VC/Registrar/ Asst. Registrar
3. Director I-IRINAAC&P/NEP
4. All Members of IQAC, YBN University



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## ACTION TAKEN REPORT

S.No	Agenda	Action Taken
01	To confirm the previous minutes of the meeting of IQAC.	The approved minutes were circulated to all departments and uploaded to the institutional website for transparency.
02	To report action taken on minutes of the meeting of previous IQAC meeting.	A comprehensive report detailing the status of each decision was presented. Completed actions were acknowledged, and pending items were assigned new deadlines.
03	Implementation of a Value-Based, Non-Commercial Meal Service for Non-Teaching Staff at YBN University	In alignment with the resolution, the university has successfully initiated the Implementation of a Value-Based, Non-Commercial Meal Service for Non-Teaching Staff, aimed at promoting staff welfare and ensuring access to affordable and nutritious meals.
04	To discuss the Department and faculty appraisal.	Appraisal forms were distributed to all departments. The collected data was analyzed, and feedback sessions were conducted to discuss outcomes and set goals. Regular virtual meetings to monitor academic progress and address challenges.
05	To discuss about the Student Induction Programme	A week-long induction programme was conducted, including orientation sessions, campus tours, and interactive workshops to familiarize students with institutional

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		practices.
06	To focus on Accreditation and Quality Standards.	A dedicated committee was formed to oversee accreditation preparations. Necessary documentation was compiled, and mock assessments were conducted to identify areas for improvement.
07	To discuss about Faculty and Staff Development.	Multiple workshops and seminars were organized, focusing on pedagogical skills, research methodologies, and administrative efficiency.
08	Curriculum Development and Revision.	Curriculum committees were formed for each department. Feedback from stakeholders was collected, and necessary revisions were made to the curriculum.
09	To discuss about Infrastructure and Facilities.	Infrastructure audits were conducted, leading to the renovation of laboratories, enhancement of library resources, and improvement of campus amenities.
10	Report on Financial Review	The finance committee presented the annual financial report. Budget allocations were adjusted based on departmental needs and strategic priorities
11	Research and Innovation	Research grants were awarded to promising projects. Collaborations with industry partners were established, and research

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	output was increased through publications and conferences.
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Ref. No. YBNU/IQAC/16112021/001

Date: 16/11/2021

## Notification

This is to inform all the members of IQAC that the meeting of the Internal Quality Assurance Cell (IQAC), YBN University scheduled to be held on 17<sup>th</sup> November 2021 at 12.30 P.M in the meeting Hall of Administrative Building.

The Agenda for the meeting is as follows:

1. To confirm the minutes of the meeting of IQAC held on 12th May 2021.
2. To report action taken on minutes of the meeting of IQAC held on 12th May 2021.
3. To update COVID-19 Post-Pandemic Review.
4. Discuss on Returning to Normalcy.
5. Quality Assurance in a Post-Pandemic Environment.
6. To discuss about Student Well-being.
7. To focus on Future Preparedness.
8. Any other item with the permission of chair.

  
Director IQAC  
YBN University, Ranchi

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## IQAC Members. YBN, University. Ranchi

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2.	Shri Sanjay Tiwari, Deputy Registrar	Ex-officio
3.	Dr. Chandrajeet Kumar, COE, YBNU	Member
4.	Dr. Brajesh Kumar, Dean, SoC&M, YBNU	Member
5.	Dr. Sammikesh Roy, Dean School of Legal Studies, YBNU	Member
6.	Dr. Misfiqua, Assistant Professor, SOS, YBNU, Ranchi	Member (Society Representative)
7.	Mr. Dilip Kumar, Assistant Professor, School of Engineering and technology, YBNU, Ranchi	Member
8.	Dr. Srishti Dora, Assistant Professor, SOP, YBNU	Member
9.	Mrs. Diptishikha, Lecturer, TCN, Ranchi	Member
10.	Dr. Deepak Kumar, Director, Akriti Biotech Pvt. Ltd.	External Member
11.	Dr. B.K. Jha, Principal Scientist, ICAR-RCER	External Member
12.	Dr. Mahesh Kumar Gupta, Principal, JGTR, Ranchi	External Member
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Regards

  
Director IQAC  
YBN University, Ranchi

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Ref. No. YBNU/IQAC/17112021/001

Date: 17/11/2021

## Minutes of meetings of the Year 2021

Minutes of meeting of IQAC members for the Year 21-22 was held on 17<sup>th</sup> November 2021 at 12.30 P.M. in conference Administrative building of the University.

Date: 17/11/2021

Time: 12.30 P.M

Venue: Administrative Building, YBNU, Ranchi, Jharkhand

The Director, IQAC welcomed all the members of IQAC and explained the reasons for calling meeting. Thereafter agenda items were taken up for discussion.

## AGENDAS DISCUSSED IN IQAC MEETING IS AS FOLLOWS:-

Sl.No.	Agenda	Proceeding/Discussion
01	To confirm the minutes of the meeting of IQAC held on 12th May 2021.	The minutes of meeting of the IQAC held on 12 <sup>th</sup> May 2021 were placed and approved by IQAC.
02	To report action taken on minutes of the meeting of IQAC held on 12 <sup>th</sup> May 2021	The action taken report of the minutes of the meeting of IQAC held on 12 <sup>th</sup> May 2021 were presented and approved by IQAC.
03	To update COVID-19 Post-Pandemic Review.	<p>IQAC discussed and evaluate the university's response to the COVID-19 pandemic, including the effectiveness of safety measures, online teaching, and student support services.</p> <p>Review lessons learned and best practices from the pandemic response.</p>
04	Discuss on Returning to Normalcy	IQAC discussed plans and protocols for the safe return to regular, in-person classes. Consider any remaining precautions and health guidelines to be followed on campus.
05	Quality Assurance in a Post-	Consider how the university's quality assurance

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	Pandemic Environment	processes may need to adapt to the post-pandemic educational landscape. Discuss measures to maintain or enhance the quality of education as the situation stabilizes.
06	To discuss about Student Well-being	IQAC Assess the impact of the pandemic on students' mental health and well-being. Review the availability of support services and consider any ongoing needs.
09	To focus on Future Preparedness	Discuss strategies for building resilience and preparedness for potential future crises. Consider contingency plans for different scenarios, including a potential resurgence of the virus.

  
Director IQAC, Director, IQAC  
YBN University, Ranchi

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Date: 17/11/2021

## IQAC Members. YBN, University. Ranchi

Sl.No.	Name	Designation	Signature
1.	Hon'ble Vice- Chancellor	Chairman	
2.	Shri Sanjay Tiwari, Deputy Registrar	Ex-officio	
3.	Dr. Chandrajeet Kumar, COE, YBNU	Member	
4.	Dr. Brajesh Kumar, Dean, SoC&M, YBNU	Member	
5.	Dr. Sammikesh Roy, Dean School of Legal Studies, YBNU	Member	
6.	Dr. Misfiqua, Assistant Professor, SOS, YBNU, Ranchi	Member (Society Representative)	
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Regards

Dr. Kamal Kant Patra  
Director IQAC  
YBN University, Ranchi

Copy to:

1. The Honorable Chancellor/ Chairman/CEO
2. PA to VC/Registrar/ Asst. Registrar
3. Director I-IRINAAC&P/NEP
4. All Members of IQAC, YBN University





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## ACTION TAKEN REPORT

S.No	Agenda	Action Taken
01	To confirm the minutes of the meeting of IQAC held on 12 <sup>th</sup> May 2021.	The minutes from the previous IQAC meeting were reviewed, confirmed, and duly recorded.
02	To report action taken on minutes of the meeting of IQAC held on 12th May 2021.	All resolutions from the prior meeting were implemented. A detailed report was presented, highlighting the successful execution of planned activities, including faculty development programs and student support initiatives.
03	To update COVID-19 Post-Pandemic Review.	<p>A comprehensive review was conducted to assess the impact of the pandemic on academic and administrative functions. Key measures included:</p> <p>Transition to online teaching platforms to ensure uninterrupted learning.</p>

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		<p>Regular virtual meetings to monitor academic progress and address challenges.</p> <p>Implementation of health and safety protocols for any on-campus activities.</p>
04	Discuss on Returning to Normalcy	<p>Strategies were developed to facilitate a smooth transition back to regular on-campus activities:</p> <p>Phased reopening of campus facilities with strict adherence to health guidelines.</p> <p>Hybrid teaching models combining online and offline methods.</p> <p>Counseling sessions for students and staff to address post-pandemic anxieties.</p>
05	Quality Assurance in a Post-Pandemic Environment.	<p>To maintain and enhance quality standards:</p> <p>Regular training sessions for</p>

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		<p>faculty on effective online teaching methodologies.</p> <p>Upgradation of ICT infrastructure to support digital learning.</p> <p>Feedback mechanisms were strengthened to gather inputs from stakeholders for continuous improvement</p>
06	To discuss about Student Well-being.	<p>Initiatives to support students' mental and physical health included:</p> <p>Establishment of a dedicated counseling cell.</p> <p>Organization of wellness workshops and stress management programs.</p> <p>Regular health check-ups and awareness campaigns.</p>
07	To focus on Future Preparedness.	To enhance resilience against future disruptions:

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		<p>Development of a comprehensive disaster management plan.</p> <p>Investment in training programs for faculty and staff on emergency response.</p> <p>Collaboration with other institutions to share best practices and resources.</p>
08	Any other item with the permission of chair.	<p>Additional discussions led to the initiation of new research projects focusing on post-pandemic education models and the integration of technology in teaching.</p>

Follow up reports on these matter will be presented in the upcoming meeting.

*[Signature]*  
Director, IQAC  
YBN University, Ranchi

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